



COLLEGE *of*
CHARLESTON

Deposits

How to add Cougar Cash or Dining Dollars through MyPortal

1. Login to MyPortal
2. Select the eBill Tile

Step One: Select Deposits



Announcement

Current due must be received by the date on the eBill to avoid late fees and hold flags placed on accounts. Balances now past due are subject to late fees and hold flags immediately. Payment can be made by credit card or eCheck through eBill.

A Convenience fee of 2.85% will be charged on all credit card transactions. For questions concerning this bill please call the Treasurer's Office 843 953-5572 or see www.treasurer.cofc.edu for more information. eBill tutorials are available at <http://treasurer.cofc.edu>

[International Students - Important Message:](#)

Now you can make your International payments in your own



To sign up for direct deposit of your refunds, complete your setup in the [Refund Account Setup](#) page.

Student Account

Amount Due

View Activity

Make Payment

Select the Deposits tab

Statements



Click the button to view your current account balance and details.

Create Instant Statement

My Profile Setup



Authorized Users



Personal Profile



Payment Profile



Security Settings



Electronic Refunds



Auto Bill Pay

Term Balances

Step Two: Select Term



Deposit Payment

Deposit Payment

Deposit History



Amount



Method



Confirmation



Receipt

Select a term then deposit payment account you would like to make a payment toward

Select a term

2022 Fall



Select

Select Term
Fall 2023
2023 Spring
2022 Fall

Select a deposit

Select Deposit Payment



Select

Choose the current term in the drop-down box, then click Select

Step Three: Select Deposit Payment



Deposit Payment

Deposit Payment

Deposit History



Amount



Method



Confirmation



Receipt

Select a term then deposit payment account you would like to make a payment toward

Select a term

2022 Fall



Select

Select a deposit

Select Deposit Payment



Select

Select your deposit payment
in the drop-down box and
click Select

Select Deposit Payment

Cougar Cash-Usable w/in 2 hrs

Dining Dollars-Usable w/in 2 hrs

MBA Program Fee

Professional Studies Deposit

Step Four: Add Payment Amount

Deposit Payment

Deposit Payment

Deposit History



Amount



Method



Confirmation



You can also change the Deposit type in the drop-down box

Select a term then deposit payment account you would like to make a payment toward

Select a term

2022 Fall



Select

Select a deposit

Cougar Cash-Usable w/in 2 hrs



Select

Cougar Cash-Usable w/in 2 hrs

Deposit name	Cougar Cash-Usable w/in 2 hrs
Deposit description	Cougar Cash
Term	2022 Fall
Maximum payment amount	\$3,000.00
Payment amount	\$ 10.00

Enter the Payment amount, and click "Continue"

Cancel

Continue

Step Five: Select Payment Method

1770

[Home](#) [My Account](#) [My Profile](#) [Make Payment](#) [Payment Plans](#) [Deposits](#) [Refunds](#) [Help](#)



Deposit Payment

Deposit Payment

Deposit History



Amount



Method



Confirmation



Receipt

Amount:

\$10.00

Method:*

Select Method

- Select Method
- Credit Card**
 - Credit or Debit Card
- Saved Payment Methods**
 - Mary's Checking Account
- Other Payment Methods**
 - Electronic Check (checking/savings)

Select your payment Method, and click "Continue"

* Indicates required information

[Back](#) [Cancel](#) [Continue](#)

Electronic Check - Payment
Debit and Credit Card - We

s account.



Set Six: Enter Payment Information

Deposit Payment

Deposit Payment

Deposit History



Amount



Method



Confirmation



Receipt

Amount: \$10.00

Method:*

Credit or Debit Card

Account Information

* Indicates required fields

*Card number:

* Indicates required information

Enter the payment information,
and click Continue

Back

Cancel

Continue

Electronic Check - Payments can be made from a personal checking or savings account.

Debit and Credit Card - We accept the following credit and debit cards.



Step Seven: Submit Payment



Amount



Method



Confirmation



Receipt

Please review the transaction details, then submit your payment.

Payment Information

Payment Date 10/12/22

Item Description	Term	Account	Amount
Cougar Cash-Usable w/in 2 hrs	2022 Fall	CCWB	\$10.00

Total Payment Amount \$10.00

Change Amount

Paid To

College of Charleston
66 George Street
Charleston, SC 29424

Confirmation Email

Treasurer@cofc.edu

Selected Payment Method

Account:

Expiration Date:

Billing Address:

Change Payment Method

Review the transaction details, and hit Submit Payment

Back

Cancel

Submit Payment