Deposits

How to add Cougar Cash or Dining Dollars though MyPortal

1. Login to MyPortal
2. Select the eBill Tile
Step One: Select Deposits

Select the Deposits tab
Step Two: Select Term

Choose the current term in the drop-down box, then click Select.
Step Three: Select Deposit Payment

Select your deposit payment in the drop-down box and click Select.
Step Four: Add Payment Amount

Enter the payment amount, and click “Continue.”

You can also change the Deposit type in the drop-down box.
Step Five: Select Payment Method

Select your payment Method, and click “Continue”.
Set Six: Enter Payment Information

Deposit Payment

Amount: $10.00
Method: Credit or Debit Card

Account Information

* Indicates required fields
*Card number:

Enter the payment information, and click Continue

Electronic Check - Payments can be made from a personal checking or savings account.
Debit and Credit Card - We accept the following credit and debit cards:

[Visa, Mastercard, American Express, Discover, BCard, Maestro]
Step Seven: Submit Payment

Please review the transaction details, then submit your payment.

<table>
<thead>
<tr>
<th>Payment Information</th>
<th>Paid To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payment Date 10/12/22</td>
<td>College of Charleston 66 George Street Charleston, SC 29424</td>
</tr>
<tr>
<td>Item Description: Cougar Cash-Usable w/in 2 hrs</td>
<td>Term: 2022 Fall, Account: CCWB, Amount: $10.00</td>
</tr>
<tr>
<td>Total Payment Amount: $10.00</td>
<td></td>
</tr>
<tr>
<td>Change Amount</td>
<td>Confirmation Email: <a href="mailto:Treasurer@cofc.edu">Treasurer@cofc.edu</a></td>
</tr>
</tbody>
</table>

Review the transaction details, and hit Submit Payment