From this page, you can give other (parents, employers, etc.) the ability to access your account information. In compliance with the Family Rights and Privacy Act of 1974 (FERPA), your student financial records may not be shared with a third party without consent that an individual may view your account information and make payments on your behalf. Please note that authorized users DO NOT have access to your stored payment methods, academic records or other personal information.
Step One: Select Authorized Users

Click Authorized Users
Step Two: Complete Information

Authorized Users

Click Add Authorized User

Enter email address of Authorized User

You can give others (parents, employers, etc.) the ability to access your account information. In compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), your student financial records may not be shared with a third party without your written consent. Adding an authorized user does not provide consent that an individual may view your account information and make payments on your behalf. Please note that authorized users DO NOT have access to your stored payment methods, academic records, or other personal information.

Email address of the authorized user

treasurer@cofc.edu

Would you like to allow this person to view your billing statement and account activity?
Would you like to allow this person to view your payment history and account activity?

Select “Continue” once all information is completed
Step Three: Agreement

Review the Authorized User Agreement, check “I Agree” and click “Continue”
Step Four: View Authorized User(s)

Authorized Users

Notify the Authorized User that they will receive an email with login instructions.

You can add as many Authorized Users as you choose.

You can edit or delete Authorized Users at any time under the “Action” Column.

<table>
<thead>
<tr>
<th>Full name</th>
<th>Email address</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><a href="mailto:treasurer@cofc.edu">treasurer@cofc.edu</a></td>
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