

# COLLEGE *of* CHARLESTON

## **eDeposits**

*How to add cougar cash or dining dollars through MyCharleston*

1. Go to “My Accounts” Tab
2. Select “Log onto Student eBill Account”

# Step One: Select “eDeposits” Tab and Choose a Current Term

Make Payment - Windows Internet Explorer  
https://secure.touchnet.com/C20590\_tsa/web/make\_payment.jsp

COLLEGE of CHARLESTON  
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My Account Payments Payment Plans eBills **eDeposits** eRefunds

**Deposit Payment**

Amount	Payment Method	Confirmation	Receipt
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**Make Deposit Payment for Term**  
Select a term for making a payment if available.

Term: 2011 Fall

Click "Select"

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# Step Two: Select a Deposit Account

The screenshot shows a web browser window titled "Make Payment - Windows Internet Explorer" with the URL "https://secure.touchnet.com/C20590\_tsa/web/make\_payment.jsp". The page header includes the College of Charleston logo and navigation tabs: "My Account", "Payments", "Payment Plans", "eBills", "eDeposits", and "eRefunds".

The main content area is titled "Deposit Payment" and contains a table with four columns: "Amount", "Payment Method", "Confirmation", and "Receipt". Below the table are two form sections:

- Make Deposit Payment for Term**: "Select a term for making a payment if available." The "Term:" field has a dropdown menu set to "2011 Fall" and a green "Select" button.
- Make Deposit Payment**: "Select a deposit account for making a payment from the drop-down menu below." The "Deposit Account:" field has a dropdown menu with options: "Select Deposit Payment", "add Cougar Cash", and "add Dining Dollars". A green "Select" button is next to it. A callout box with an arrow points to this dropdown menu, containing the text: "Please select the type of deposit you want to make".

The footer contains the copyright notice "©2002 - 2010 TouchNet Information Systems, Inc. All rights reserved. | TouchNet Privacy Policy" and the TouchNet logo with the text "Secured Site".

# Step Three: Add Payment Amount

Make Payment - Windows Internet Explorer  
https://secure.touchnet.com:8443/C20590test\_tsa/web/make\_payment.jsp

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Important Information | Ask for Help | Log Out  
Logged in as: Paul Tes

My Account   Payments   Payment Plans   eBills   eDeposits   eRefunds

### Deposit Payment

AmountPayment MethodConfirmationReceipt

**Make Deposit Payment for Term**  
Select a term for making a payment if available.  
Term:

**Make Deposit Payment**  
Select a deposit account for making a payment from the drop-down menu below.  
Deposit Account:

**add Dining Dollars**  
Dining Dollars  
Deposit name: add Dining Dollars  
Term: Fall 2011  
Maximum payment amount: \$3,000.00  
Payment amount: \$

Enter the amount desired and select continue

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Internet 100%

# Step Four: Select Payment Method

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Logged in as: Paul Tes

My Account Payments Payment Plans eBills eDeposits eRefunds

### Deposit Payment

Amount Payment Method Confirmation Receipt  
**Select Payment Method**

Payment amount: \$1.00  
Payment method:  
My Account

Select Previous Step Cancel

**Electronic Check** - Electronic payments require a bank routing number and account number. Payments can be made from a personal checking or savings account. You cannot use corporate checks, i.e. credit cards, home equity, traveler's checks, etc.

**Credit Card** - We accept the following credit cards.

MasterCard DISCOVER BCard Diners Club AMERICAN EXPRESS

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Done Internet 100%

# Step 5: Submit Payment

**Make Payment - Windows Internet Explorer**  
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My Account   Payments   Payment Plans   eBills   **eDeposits**   eRefunds

### Deposit Payment

Amount	Payment Method	Confirmation	Receipt
<b>Submit Payment</b>			
Please review the transaction details, agree to the terms and conditions, then submit your payment.			
Payment date:		9/2/11	
Payment amount:		\$1.00	
Account type:		Checking	
Routing number:		053200019	
Account number:		xxxxx6789	
Name on account:		Paul Test	
Billing address:		66 George St	
City:		Charleston	
State/Province:		SC	
Postal code:		29424	
E-mail:		ptest@edisto.cofc.edu	
Accept refunds:		No	
Payment profile name:		My Account	

By selecting the **Submit Payment** button you are agreeing to the [Info you should read about your payment](#).

**Submit Payment**   **Previous Step**   **Cancel**

Once you submit payment a confirmation of payment will display. Then you may print a copy for your records